

Society for In Vitro Biology
In Vitro Animal Cell Sciences (IVASC) Section

Operating Bylaws

Purpose for Existence

IVASC exists as a section because it represents the research emphasis of a significant segment of the overall society membership. We believe the scientific experience of its membership will be enhanced through appropriate programmatic balance between the need to investigate significant traditional and emerging topics in depth with the insightful perspectives that emerge from leveraging the diversity of our interests.

Mission

The mission of the IVASC is to communicate and reinforce the science, applications and technologies of cultured animal cells to its current and prospective membership and to the public. We will fulfill this mission by adhering to the following principles and mechanisms:

Operating Principles and Mechanisms

Our fundamental operating principles include:

- Balanced scientific program focus to embrace diversity of interests
- Balanced recognition for traditional interests and achievements and awareness of emerging techniques and applications
- Balanced coverage of basic and applied animal cell research and of applications of animal cell technology to significant diagnostic and therapeutic needs
- Informal collegiality that encourages interaction among established and junior investigators
- Mutually beneficial interaction between scientific membership and sponsoring organizations and vendor corporations
- Solid fiscal foundation, free of political infighting, to ensure a scientific legacy for future generations of animal cell culture scientists

To achieve our targeted outputs consistent with these operating principles, we will operate according to the following mechanisms:

- We will invite an equitable representation among elected and appointed sectional and society officers from former segments (e.g., vertebrate, invertebrate, cellular toxicology).
- We will strive for equitable distribution among diverse scientific interests in developing the scientific program, nominating awards and recognitions, and committing fiscal resources.
- We will promote quality scientific interactions through an innovative variety of activities and strive to balance traditional and emerging technologies and basic and applied research.
- We will cultivate mutually beneficial relations with vendors and sponsoring organizations.
- We will promote scientific and social activities and harmonize operating procedures with our colleagues in the Plant Biotechnology section to optimize alignment, synergy and collegiality for the betterment of the overall society.

Organizational Structure

Based on current requirements and consistent with our operating principles, we believe that the IVASC organizational structure should include the following elected officers and designated duties, with a term of office as prescribed in the society by-laws. (Note: Wherever willing and capable candidates are available, it is desirable that all three former segments be represented among the Chair and two Vice-Chair positions. The composition of program and membership committees will involve delegates from the primary research interests of IVASC membership):

- Chair – The Chair is responsible for general administration of the IVASC section and coordinates with the SIVB Board of Directors. Additionally, the Chair will represent IVASC on the SIVB Finance, Development, Nominating and Long Range Planning Committees and will coordinate the IVASC annual meeting.
- Vice-Chair (Program) – The Vice-Chair (Program) is responsible for all aspects of the scientific and social program for the annual meeting and will appoint a committee to assist in session development and fund-raising. The Vice-Chair (Program) will convene preliminary planning at the annual meeting and coordinate sessions, conveners and speakers for symposia, plenary and poster sessions. The Vice-Chair (Program) will coordinate activities of other program committee members to attract sponsorship for sectional symposia and to implement other fund-raising activities. The Vice-Chair will work with the Chair to plan the IVASC annual meeting and with the Plant Biotechnology counterpart to plan the SIVB social event.
- Vice-Chair (Membership) – The Vice-Chair (Membership) is responsible for all sectional activities designed to sustain, recruit and recognize its membership. Specific duties include working with the SIVB Secretariat to ensure accurate contact information for IVASC members, with the Education and Membership committees to advocate and implement programs to recruit new members and to enhance student relations, with the Awards and Recognition Committee to nominate IVASC meritorious candidates, and with the editors to SIVB reports to communicate sectional issues to the IVASC membership.
- Secretary – The Secretary functions in both recording and corresponding functions. The Secretary is responsible for recording minutes from the IVASC annual meeting and communicating them to the IVASC membership. The Secretary is also responsible for IVASC communications, such as sectional inputs to SIVB reports and other activities to ensure that membership is informed of recent and upcoming activities.

Targeted Outputs

As an integral section within SIVB, we will work jointly with our colleagues in Plant Biotechnology to achieve the following principal short term and longer term objectives:

Shorter horizon objectives:

- Attractive, informative scientific sessions with superior speakers and quality formal and informal interaction among scientific attendees.

- Scientific journal to publicize quality papers of focused upon traditional and emerging animal cell culture technologies.
- Sustained initiatives to attract junior scientists through membership incentives, targeted sessions and mentoring interactions during the annual meeting, committee participation, and focused recognition.
- Diverse communication options to encourage member awareness of issues and opportunities and to solicit active participation and ownership of the section and the society.

Longer horizon objectives:

- Section and society membership recognized for their dynamic science, emphasis on practical application of innovative cell culture techniques, and effective level of collaboration, collegiality and participation.
- Expanded base of member participation and longer term strategy to develop topical themes, recruit superior conveners and speakers, consider innovative formats, and implement planning for plenary and sectional symposia and other scientific sessions.
- Synergy with international and interdisciplinary societies to enhance membership interactions, strength and diversity of scientific program, and fiscal foundation.
- Clear identity for section and society to facilitate membership, programmatic, sponsorship and long range planning activities.
- Through cultivation of mutually-beneficial relationships with vendors and sponsors, maintaining scientific program quality, enhancing participatory membership and prudent fiscal management, strengthen the financial stability of the section and the society.

The IVASC Operating Charter, and any succeeding revisions, will be communicated to the IVASC membership prior to the annual meeting for feedback. The membership present at the annual meeting will constitute a voting quorum and will be enabled to approve or disapprove the Operating Charter. Any minor revisions resulting from discussion at the annual meeting may be incorporated into an approved Operating Charter. Material revisions will be communicated to the IVASC membership for feedback prior to approval and implementation.

Recommended for approval to the SIVB Board of Directors and to the IVASC membership by:

IVASC Charter Development Committee:

Date: 3 November 2006

| | |
|------------------|-----------------|
| Guido Caputo | Cynthia Goodman |
| David Jayme | Dennis Laska |
| Melissa Santiano | Randy Santiano |